Request for Group Tutoring*

By filling out this form, you are applying for group tutoring. Each application is reviewed and every effort is made to accommodate all students who apply. However, we do not guarantee that you will be granted group tutoring.

Even if you are granted group status, your application must be processed, which takes time. If you need another appointment for the next week, please schedule it online via TutorTrac. You will receive an email confirmation once your request is granted. Please return this completed form via email to tutoringserv@uncc.edu

*Tutorial Services defines group tutoring as three or more students, preferably enrolled in the same section of a given course. This is done to ensure all group members will be covering the same course material at any given time.

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**Group Leader Information**

Date: _______________  Student ID #: 800__________________________

Name: __________________________________________

Phone: __________________ Email: ____________________________

Course: ___________________  Course Section: _____________________

Professor: __________________________

**Group Appointment Information**

Tutor Desired: ____________________________ (You are required to have met with this tutor at least 1 time this semester)

Group Time & Day Desired (as it corresponds to tutor availability):

1st choice ________________________________

2nd choice ________________________________

3rd choice ________________________________

**Please list the Group Members**

1. Name: ________________________________  Student ID #: 800__________

   Phone: ________________________________  Email: __________________________

2. Name: ________________________________  Student ID #: 800__________

   Phone: ________________________________  Email: __________________________
3. Name: ___________________________________________ Student ID #: 800________
   Phone: _______________________________ Email: _______________________________

4. Name: ___________________________________________ Student ID #: 800________
   Phone: _______________________________ Email: _______________________________

5. Name: ___________________________________________ Student ID #: 800________
   Phone: _______________________________ Email: _______________________________

**Student Agreement**

- I understand that this is a request to establish an on-going group tutoring session for the remainder of this semester.

- I understand that by making this request I will take on the role of primary contact for this tutoring group if it is formed.

- I understand that if individual members of the group do not show up for the group session, no penalty is incurred. However, if **no one from the group shows up for a session, the group will be canceled immediately.**

- As the leader of the group, I agree to stay in communication with the tutor and keep him/her up-to-date on any information pertinent to the group’s study and the group’s schedule.

- I understand that Tutorial Services’ Homework Policy applies to Group Tutoring just as it does to Individual Tutoring. I understand that the tutor is not allowed to do homework for the group. I understand that homework is defined as “any exercises given by a professor for a grade.”

I agree to communicate to the group members any information relayed to me by Tutorial Services or my tutor which might impact the members of my group.

__________________________________________________________  ________________________
Name         Date

Please return this completed form via email to tutoringserv@uncc.edu