Note-Taking Tips

Before the Lecture:
1. Check the course outline for upcoming lecture topics
2. Complete outside readings before class.
3. Review any reading notes taken before class.
4. Review notes from previous lectures.

During the Lecture:
2. Have note-taking resources ready before class.
3. Record the date and topic of the lecture.
4. Listen to the introduction for the outline of the lecture.
5. Summarize notes in your own words.
6. Be brief in your note taking.
7. At the end of the lecture, ask questions about confusing topics.
8. Try to recognize main ideas by signal words or cues from your professor.

After the Lecture:
3. Revise the notes you've taken.
4. Actively review your reading and lecture notes a few times a week!
5. Find correlations between readings and lecture notes.

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